**Job description for *Gardener***

Department: *Estates - Gardens*Reporting to:*Head Gardener*Salary:£22,308

Hours:*37.5* hours per week *Monday to Friday with shared Weekends.*

Holiday: 25 days holiday plus 8 days public holidays

**American Museum & Gardens**

The mission of the American Museum & Gardens (AM&G) is to educate, stimulate, and inspire its visitors to further the understanding of American history and culture. The Museum carries out this mission through the presentation of its historic rooms, its decorative art and folk-art collections, and its special exhibitions, learning programmes, and gardens. Our organisation is the only one of its kind outside the boundaries of the United States. We welcomed over 70,000 visitors last year, most of them British.

It is an exciting time to join the AM&G as we are going through a significant period of growth – with increased visitor numbers, revenue, and deeper engagement with our audiences. We are looking to continue to grow in the coming years and this role will play an important part in helping to achieve our goals.

**About the role**

This is an exciting opportunity to work in a garden that has been designed and curated by the renowned design firm Oehme Van Sweden (OvS). The garden is unique in that it is the only OvS Public Garden in the UK.

The Gardener role is responsible for taking a pro-active role in maintaining and developing the Gardens, plants and supporting infrastructure to the highest standards. This is a hands-on position where you will help to influence the appearance of the formal gardens and general wider Estate.

You will work as a team alongside volunteers enabling them to develop their skills, experience, and enjoyment. With your positive, can-do attitude you will ensure that our visitors receive a warm welcome and a wonderful experience from the moment they arrive. You will interact with them in an understanding and confident way to give them a memorable visit providing them with your horticultural expertise.

You will adopt a flexible and positive attitude to work, you will communicate well in a team but not be afraid to work on your own initiative. You will be willing to assist in achieving a great visitor experience and at times this may mean reprioritising workloads to help out the wider Museum Team. At all times you will take your own health and safety and that of others who may be affected by your work seriously. You will assist with ensuring safe systems of work are carried out and observe and contribute towards all risk assessments and safe working practices.

Your responsibilities involve several key activities as outlined below:

**Key responsibility 1**

· Maintaining the formal gardens and beds to the highest of standards

· Ensure Pathways through the gardens are maintained and kept clear for the visitor route

· Assisting with propagation and nursery activities.

**Key responsibility 2**

· You will help to maintain the lawns, shrubs and hedges using appropriate machinery.

· You will ensure all equipment and machinery is used with care, stored, and maintained safely.

· You will ensure pathways, carparks and hard surfaces are kept clear of debris using blowers and pressure washers and clear of weeds using appropriate control methods.

· You will be trained in the appropriate use of all machinery

**Key responsibility 3**

· You will also help, when necessary, with all other aspects of gardening such as planting, weeding, staking, watering, and renovating borders; maintaining water features and drainage channels and ensuring that all sheds and facilities are kept clean and tidy.

· You will have an eye for detail and take pride in your high standard of finish.

· Assist with appropriate tasks as directed by the Head Gardener around the whole Estate.

Job activities may vary and evolve over time to meet business needs.

**Other**

* Promote and support the charitable aims of the Museum.
* Take positive action to promote Equity, Diversity and Inclusion in all aspects of the Museum.
* Abide by organisational policies such as health and safety, and safeguarding.
* Maintain confidentiality in all aspects.
* Be flexible and undertake any other reasonable responsibilities appropriate to this role.

**Benefits for working at the American Museum & Gardens include:**

* 20% discount on purchases in our café and 10% discount in our shop.
* Free parking.
* Free entry to the Museum for you and your immediate family, and 6 guest passes.
* 25 days annual leave plus bank holidays.
* Wellbeing programme (free weekly yoga classes).
* Pension Scheme 8% (4% museum, 3% personal contribution and 1% from government).
* First Bus Commuter Travel Club.
* Healthshield Membership.

**Personal specification**

Essential:

· Previous experience in a relevant role

· Positive work attitude

· Ability to work well within a team setting

Desirable:

· RHS Level 2

· Tractor, Brush cutter Licence

**Other information**

The American Museum & Gardens is committed to safeguarding and promoting the welfare of children, young people, and vulnerable adults, and expects all staff members to share this commitment. This role may be subject to a basic Disclosure and Barring Service (DBS) check. If called for interview, you will be asked to disclose details of any convictions which are not yet spent. The American Museum & Gardens is an equal opportunities employer.

**To apply**To apply please send a **CV and covering letter** outlining how you meet requirements of the role, together with a completed[**Equal Opportunities Monitoring Form**](mailto:Equal%20Opportunities%20Monitoring%20Form%C2%A0)to [Damian.Mitchell@americanmuseum.org](mailto:Damian.Mitchell@americanmuseum.org) or by post to The American Museum & Gardens, Claverton Manor, Bath BA2 7BD**. Closing date for applications:** *5pm, Sunday 3rd November*